

SMITH COLLEGE
NORTHAMPTON, MASSACHUSETTS
OFFICE OF THE PURCHASING AGENT

September 2, 1948

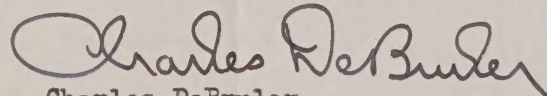
Miss Barbara Ungerleider
18 Ravine Road
Great Neck, New York

Dear Miss Ungerleider:

Mr. King has requested that we arrange to have the broadfelt material and the asphalt tile laid at the Radio Station before September 20th. This cannot be done until you choose the tile and the color of the broadfelt material. If you have received the samples of the broadfelt material, perhaps you could return one of the colors which you select. However, the asphalt tile and the broadfelt should be laid at the same time.

I shall hold up on this job unless I hear from you to the contrary. I would suggest that, as soon as you return to school, you come to my office and make the selections. I am sure that we would be able to have the installation made within a week after the selection of the materials.

Very truly yours,



Charles DeBruler
Purchasing Agent

CDeB:EET

